



ARTICLE I - ORGANIZATION

The name of this organization shall be the Monmouth United Soccer Club with an address MUSC PO Box #922, Middletown, NJ 07748. It shall be a non-profit, incorporated organization.

ARTICLE II - PURPOSE

Monmouth United Soccer Club (the "MUSC") shall have as its purpose:

- 1) To provide an organized, fun and competitive outlet for the youth and families of the local community
- 2) To promote the sport of soccer, the principals of good sportsmanship, fair play and the concept of TEAM, in an effort to develop athletic skill, positive attitudes, improved social interaction, self-esteem and an uplifting environment for the youth of our community; and
- 3) To raise funds for the advancement of the purposes of the organization, no part of such profits or remainder of any capital will be diverted from MUSC for any other purpose.

ARTICLE III - MEMBERSHIP

Membership shall be open to all as follows:

- 1) *General Membership* - shall be open to all parents and/or legal guardians of the children participating in the programs run by the MUSC. General Members shall have the right to vote on topics presented by the Board for the MUSC general voting.
- 2) *Participating Membership* - shall be open to any coach actively participating in the programs run by the MUSC, such as coaches, assistants and other volunteers as may be approved by the Board. Participating Members shall have the right to vote on topics presented by the Board for voting by Participating Members.
- 3) *Associate Membership* - shall be open to any other parent or team manager who supports the programs run by MUSC, including the sport participants. Associate Members shall not have the right to vote.

Membership may be terminated upon the resignation of the member or removal by vote of the Board, consistent with the rules set forth in the By-laws.



ARTICLE IV - EXECUTIVE OFFICERS

All affairs of the MUSC shall be administered and executed by an Executive Officers. The (Executive Board) members of the Executive Officers are as follows:

- The Directors of the MUSC
- The President of the MUSC
- The First Vice President of the MUSC
- The Second Vice President of the MUSC
- The Secretary of the MUSC
- The Treasurer of the MUSC

All actions of the Executive Officers shall be by majority vote of the members present at any regular or special meeting, with the exception of changes to the By-laws which shall require a two-thirds (2/3) majority vote. In the event of a tie in voting the President's vote, shall be determined to control. Temporary or acting officers are not entitled to vote, unless approved by the President.

ARTICLE V - OFFICERS

The business of the MUSC shall be performed by the officers. The following shall be the officers of the MUSC:

- Directors - The Directors are charged with the responsibility of growing the character, quality and progressing the direction of MUSC. A subset of the directors duties are:
 - 1) Identify opportunities to advance the quality of MUSC;
 - 2) Review and approve plans or requests to support MUSC;
 - 3) Investigate and evaluate events, seminars that will help MUSC;
 - 4) Document proposals and present to the Executive Board for adoption or approval;
 - 5) Have such other powers and duties as may be provided by this Constitution or the By-laws.
- President - The President is the representative of the membership and shall have the responsibility for advancing the operations and activities of the MUSC to best realize the objectives of the MUSC. The president shall have the following duties:
 - 1) Approve and or sign all checks, agreements and contracts with approval from the Executive Board;



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- 2) To appoint and remove all committee members, such as but not limited to Members at Large and Club League Representative;
 - 3) To call special meetings of the Board or Members and to preside at all meetings;
 - 4) To appoint acting officers to carry-out the business of the association in the absence of another officer;
 - 5) To present those members nominated by the Membership for approval; and
 - 6) Have such other powers and duties as may be provided by this Constitution or the By-laws.
- Vice President - There shall be two Vice Presidents; a First Vice President and a Second Vice President. The Vice Presidents will be the representatives of the members participating in the travel program. The Vice Presidents shall have the powers and duties assigned to them by the President or as may be provided by this Constitution or the By-laws. The First Vice President shall preside at all meetings where the President is not in attendance and shall act as President in the event of the prolonged absence or vacancy in the office of President.
 - Secretary - The Secretary is the official record keeper of the MUSC. The Secretary shall have the following duties:
 - 1) To keep the minutes of all meetings;
 - 2) To maintain an accurate membership roll;
 - 3) To maintain custody of all records, except those maintained by the Treasurer;
 - 4) Keep current copies of By-laws, Constitution and Rules;
 - 5) Witness all signatures of the President or Vice Presidents on any agreement, contract or official document of the MUSC;
 - 6) Have such other powers and duties as may be provided by this Constitution or the By-laws.
 - Treasurer - The Treasurer is the official record keeper of the MUSC finances. The Treasurer shall have the following duties:
 - 1) Keep an accurate accounting of all receipts and expenses and other financial transactions;
 - 2) Deposit checks, payments and maintain and balance all bank accounts;
 - 3) Sign and disburse checks as needed to cover approved expenses;
 - 4) Obtain approval from the President or next available Executive Board member approval for disbursement of checks \$500.00 or more;
 - 5) Upon request present a financial report at each monthly meeting;
 - 6) To prepare the budget for consideration by the Board and assure full disclosure and transparency of the financial records; and
 - 7) Have such other powers and duties as may be provided by this Constitution or the By-laws.



- Members at Large - The Members at Large will carry out tasks in support of MUSC.
- Club League Soccer Representative - The Club League Soccer Representative is responsible for liaising with governing soccer bodies. Club League Soccer Representative will have the following duties:
 - 1) Attend required governing bodies mandatory meetings;
 - 2) Interface with the league representatives on behalf of MUSC;
 - 3) Assure Flighting requests and appeal petitions are submitted when needed;
 - 4) Gather and report team scores to governing bodies appointed representatives;
 - 5) Assure SAGE requirements are presented to MUSC;
 - 6) Notify MUSC of any operational changes that needs to be implemented or are expected.

All officers must be members in good standing. Any candidate for nomination as an officer must be, or possess the requirements to be, a member in good standing.

All officers will serve a term of one (1) year beginning at the end of the 2 year term of the Executive Board. Officers voting will follow the process and timeframes detailed in the By Laws. The current officers are eligible to be nominated for another term or another office.

Nominations for officers will be requested from the membership during the April/May meetings, and will be submitted to the Secretary. Members may place their own name in nomination. Each nomination requires a second. Nominations and seconds must be made by members in good- standing. A nomination election shall take place at the May meeting and all positions will be elected by the membership by simple majority. In the event no candidate receives a majority of votes there will be a runoff election at the same meeting between the candidates with the two highest number of votes. In the event of a tie between two candidates in a general or runoff ballot, the tie will be broken by the Board.

The Secretary shall record the results of each ballot and certify the final results of the election to the President. The president shall thereafter present the elected nominees for approval. In the event a nominee is disapproved, the candidate receiving the second highest vote for the office will be presented for approval or if there be no other candidate, the Board shall make a nomination.

In the event of an officer's prolonged absence (defined as being absent for more than three consecutive meetings) or vacancy in an office, the president will nominate a member in good standing as a replacement to fill the open position, with the consent of the executive board. The remaining Board members shall review the nominee and either approve the replacement or nominate an alternate replacement, the replacement may be, considered either an acting officer until the absent officer is able to resume the officer's duties or a permanent replacement.



ARTICLE VI - MEETINGS

A schedule of the general meetings of MUSC will be adopted each year by the Board and distributed to all members, members will be notified one to three (1 to 3) days in advance of all planned meetings. There shall be at least one regular meeting held each month. Meetings will be held in the Middletown Public Library Community room that may be made available to the MUSC.

Special meetings may be called by the President or by petition by three (3) voting members. The Secretary will be responsible for notifying the membership of the time, place and purpose of the meeting. No business will be transacted at a special meeting other than the item/items which caused the special meeting to be called.

The presence of a simple majority of Board members and at least five (5) members eligible to vote shall constitute a quorum to conduct business at any general or special meeting.

The order of business at all meetings shall be as follows:

- Meeting called to order by President or presiding Board member
- Secretary's review and adoption of minutes of prior meeting
- Reports by President and Vice Presidents
- Treasurer's monthly budget report
- Field Coordinator's monthly report
- League Representative's report
- Other committee reports
- Old and new business
- Open floor to member comments and questions
- Motion to adjourn

ARTICLE VII - VOTING AND AMENDMENT

All members in good-standing who have attended a minimum of six (6) prior meetings, regular or special within the prior twelve (12) month period shall be eligible to vote. The list of members eligible to vote will be maintained by the Secretary. The list will be based on the signatures in meeting sign-in book. Decisions on the authenticity of a signature will be made by the Secretary using State or government issued identification.

Each team shall be entitled to only one (1) vote, regardless of the number of coaches the team may have. In addition, in the event that a coach is also an Executive Board member, that person is only entitled to one (1) vote.



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Absentee and/or proxy voting may be permitted with the prior approval of the Board. Members voting by absentee or proxy vote shall be deemed present at the meeting for the purposes of voting. Voting may be by secret ballot or call of the roll at the discretion of the President or other presiding officer.

All day-to-day business, policy issues, procedures and amendment of the By-Laws shall not require a vote of the membership and shall be the working function of the Board. However, in certain matters the Board may determine that the issues to be addressed are of such import that a vote of the membership is desirable. In such cases the Board may, in their discretion, put the matter to the debate and vote of the membership at the current meeting or at the next regular or special meeting scheduled. Approval of all such matters referred to the membership shall be upon majority vote of the eligible members present.

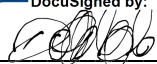
A motion for consideration of an amendment to this Constitution may be made by either motion of the Board or motion and second of the any two members at a regular meeting. Upon such a motion being made, the Board shall entertain debate of the proposed amendment by the membership at the current and next general meeting scheduled. Changes, additions or deletions to the proposed amendment may be made during the two meetings. Voting on the proposed amendment or amendments may not be opened until, at least, the end of debate at the second meeting. The motion to amend will only be considered adopted on affirmative vote of a two-thirds ($2/3$) majority of the members eligible to vote and present at the meeting. Upon adoption the Secretary shall prepare a resolution incorporating the amendment, and a synopsis of the reasons for the amendment to this Constitution.



Monmouth United Soccer Club Constitution

As of October 12th, 2018

Dominick Acerra, President / Director

DocuSigned by:

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Joseph Pitruzzello, 1st Vice President / Director

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Colin "Andy" Atherely, Director

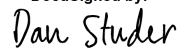
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Michael Anderson, 2nd Vice President

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Daniel Studer, Secretary

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Joseph F Velardi, Treasurer

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